



MEMBERS

Meghan Sahli-Wells, Council Member
Jim B. Clarke, Council Member
Sue Robins, Member - Board of Education
Steven Levin, Member – Board of Education

STAFF

David LaRose, Superintendent
John M. Nachbar, City Manager

AGENDA

Special Meeting

City of Culver City/Culver City Unified School District Liaison Committee

Monday, June 8, 2015 – 4:00 PM
Dan Patacchia Room, City Hall
9770 Culver Blvd.
Culver City, CA 90232

CALL TO ORDER– Council Member Sahli-Wells

PUBLIC COMMENT

This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.

CONSENT CALENDAR

Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.

- C-1. Approval of Minutes for the Meeting of April 14, 2015. ***Recommended motion: Approve minutes as presented.***

ACTION ITEMS

The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date

and/or the Committee voting to recommend action by the full City Council and Board of Education.

A-1. The Committee Members will have a general discussion of items of mutual interest to the City and the Culver City Unified School District. Should the Committee determine that follow-up action is needed on any item discussed at this meeting, it will be placed on a future agenda. The following items are scheduled to be discussed:

A. Action Item List Updates

1. Potential School Parking Opportunities (Church, Enjoeat, DBA)
2. Discussion of Nutrition Programs and Funding Opportunities with Parks, Recreation and Community Services
3. CCUSD Master Facilities Plan and Timeline
4. Discussion and Identification of Existing, Available Social Services/ Resources/ Referral Services

B. Safe Routes To School "Check-in"

C. Ideas for More Voter Involvement

D. Updates on Past Agenda Items (As Applicable)

1. Report on Culver City Compact for Collective Impact
2. Report on Student Internship Opportunities
3. LA Ballona Parking Plan
4. Charitable Parking Meter Plan
5. Partnership Opportunities

E. New Discussion Items

1. City considering updating campaign finance ordinance.
2. Recent filming near Linwood Howe
3. Use of City Council Chambers for All CCUSD Board meetings

ADJOURN

Accommodation: Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk at the meeting.

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232, and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org.



MEMBERS

Meghan Sahli-Wells, Chair
Jim B. Clarke, Council Member
Sue Robins, Member - Board of Education
Steven Levin, Member – Board of Education

STAFF

David LaRose, Superintendent
John M. Nachbar, City Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

City Council/CCUSD Liaison Committee Meeting
April 14, 2015 (4:00 P.M. – Dan Patacchia Room)

CALL TO ORDER AND ROLL CALL

Chair Sahli-Wells called the meeting to order at 4:05 P.M. All Committee Members were present.

PUBLIC COMMENT

Chair Sahli-Wells invited public comment:

No cards were received and no speakers came forward.

CONSENT CALENDAR

Item C-1

Meeting Minutes

There was a request to remove Member Levin's name that incorrectly attributed two remarks from him.

MOVED BY MEMBER LEVIN, SECONDED BY MEMBER ROBINS AND
UNANIMOUSLY CARRIED, THAT THE COMMITTEE APPROVE THE MINUTES FOR
THE REGULAR MEETING OF FEBRUARY 13, 2015 AS AMENDED.

ACTION ITEMS

A-2. (Out of Order) CCUSD Discussion of Drop-offs and Parking Meters at La Ballona Elementary School

Discussion ensued between staff and Committee members regarding outreach for the La Ballona Elementary School parking plan; what a new process could be and the potential limitations; concepts that had been discussed with parents, including two potential cutouts with a lane off of the street, allowing parking during the day, when not part of drop-off/pick-up; potential use of Gerard and/or another location; concerns about idling cars, playgrounds; and the need to identify time for additional discussion.

D-3. (Out of Order) Report on Student Internship Opportunities

Serena Wright, Culver City Human Resources Director, made a brief update to the committee explaining that the program would “go live” in September, that the City has instructors to provide trainings and that, for any open seats, CCUSD can be invited.

Member Robins asked about potential summer employment at the City. Discussion ensued between staff and Committee Members regarding current recruitment for summer employment at the City’s Parks Recreation and Community Services Department; a request to include high school students for credit, and places for volunteerism and internship.

B. (Out of Order) Discussion and Identification of Existing, Available Social Services/Resources/Referral Services

Discussion ensued between staff and Committee members with a suggestion for an online google document to map all current information; the many different categories; organizations providing services for kids and/or families, a Whole Child/Whole Community meeting occurring on Thursday, April 16, 2015 where information would be gathered; how to refer to a service provider; using the Police Department as a resource for service organizations.

Chair Sahli-Wells added that the Police Department had, after 20 years, restarted the Young Explorers Program, that high school students attend, a request to make sure that the school district is aware of the program, and the potential to tie it into a club at the Culver City High School.

C. Discussion of Nutrition Programs and Funding Opportunities with Parks, Recreation, and Community Services.

Discussion of the nutrition programs led to a question about what programs are within walking distance of school; a request to determine if programs can be tied into activities

in the park; the potential need for alternate locations for summer school activities; a one-stop list/clearing house of what can be done this summer; a request for a webpage, potentially created by a summer intern, to show the activities that are shared by both CCUSD and Culver City.

Superintendent LaRose agreed to call Parks, Recreation, and Community Services Director Dan Hernandez to discuss nutrition programs and a request was made to add this topic as an action item to be brought back at the next meeting for further discussion.

A-1. (Out of Order) Public Works Outreach to Church for Use of Parking

Public Works Director Charles Herbertson provided an update on A-2, adding that LA In Sync will provide free grant writing for the La Ballona Elementary School parking project, which would include the same type of things as Lynwood Howe, plus a separated bike lane/cycletrack from the grant received last year for safety assessments.

Committee members and staff discussed a request for feedback from the school regarding use of parking meters in front of the school; the need to create capacity for parents coming to the school; a desire to meet with parents for an optimal solution for all; recommendation for meters that don't go into effect until 3:15, which could keep the cars from nearby businesses from parking there all day.

Member Levin reminded all that there was discussion about parking at the church near Farragut Drive Elementary School, that La Ballona Elementary School is interested in sharing parking with the Christian church on Prospect or on Matteson. Discussion regarding liability issues and the willingness to pay ensued.

The committee also discussed that the restaurant Enjoeat is interested in using School District parking lot in the evenings; that it presented a revenue opportunity; that controls would have to be provided; use of valet; working with the Downtown Business Association instead of specific businesses.

Two action items were added: Charles Herbertson to follow up with Gabe Garcia regarding parking potentials and to facilitate discussion with CCUSD and Enjoeat.

D-1. Future Charitable Partnership Collaborations

Member Clarke requested that the Culver City Compact for Collective Impact be looked at as a vehicle and reported that there was nothing new to report.

D-2. Report on Culver City Compact for Collective Impact

Discussion between Committee members and staff ensued regarding mapping of resources, a community school liaison, potential grants; West LA College connecting science teams with CCUSD teams and new classes for molecular biology methods now available to Culver City High School Advanced Placement students; the Culver City Chamber of Commerce's interest in CCUSD student internships; a webpage to list accomplishments.

D-4 Charitable Parking Meter Plan

It was announced that the next steps will be taken by the Culver City Education Foundation, the membership of whom will discuss upfront expenses and different options.

D-5. Partnership Opportunities

STORM WATER LEGISLATION

City Manager John Nachbar suggested an opportunity for partnering to meet the obligations under the new storm water legislation and requested that CCUSD and the City stay connected when discussing needs for this massive and expensive undertaking.

Member Levin requested more detailed information to which a more detailed discussion followed regarding the fast approaching deadlines between 2016-2021; costs reaching the billions for La Ballona Creek (for Los Angeles and Culver City), mitigating the urban runoff, the need to capture the storm water, limited storage locations; a suggestion of the open space at schools; how to fund a program either via utility or bond; a special, 2/3 tax vote; the connection to other cities; and inability for Culver City to act on its own.

Member Robins requested that CCUSD be informed in advance of what work would need to be done so that there could be coordination; Superintendent LaRose added that the School District should not wait on needed maintenance; Chair Sahli-Wells requested that the School District share the timeline and list of maintenance work necessary at CCUSD. Superintendent LaRose confirmed that the School District discusses maintenance of the school parks every Friday and invited Charles Herbertson, Public Works Director, to attend a meeting to discuss the projects that will occur this June and make any recommendations on designs.

An Action Item was added for CCUSD and the City's Public Works Department to discuss the CCUSD Master Facilities Plan and timeline.

An Action Item was added for Culver City to connect The School District with Gus Mesa of West Basin Municipal Water District to provide information on free and/or discounted irrigation systems.

VOTE-BY-MAIL

Chair Sahli-Wells introduced the topic of vote-by-mail as a way to partner with a universal appeal to increase voter turnout and a suggested consolidation of the CCUSD School Board and City Council elections. Member Levin expressed concern over the small number of people who run campaigns and that it would be difficult to do both elections at the same time. Other concerns included the thought that turnout might be lower rather than higher; the need for candidates need to raise much more money and be lost in the shuffle; the option of pulling out; and City Council campaign costs.

Suggestions for partnering to increase voter turnout followed, including having “register-to-vote” locations at schools, becoming more active in voter education; hosting of events; and the idea of moving the elections to the weekend. Superintendent LaRose offered to look at costs for elections throughout the county.

A new Agenda Item was added for the next meeting: Ideas for More Voter Involvement.

ITEMS NOT ON THE AGENDA

Member Robins mentioned that RFPs for the City currently suggest that contractors use vendors that are Culver City businesses and would like to make sure that the contractors report on their subcontractors to show where those businesses are located.

Members discussed completion of the Mike Balkman Council Chambers renovation project and when the next CCUSD Board meeting could be held in the Council Chambers. Use of the Council Chambers for the CCUSD Board’s first monthly School Board meeting, which occurs on the 2nd Tuesday of each month, was also discussed. Chair Sahli-Wells suggested that a letter be sent from the CCUSD School Board to the City Council, as a next step.

ADJOURNMENT

The City Council/CCUSD Liaison Committee adjourned to June 8, 2015 at 4:00 P.M. in the Dan Patacchia Room at City Hall.

Jeremy Green

DEPUTY SECRETARY PRO TEMPORE of the City Council/CCUSD Liaison Committee
Culver City, California

APPROVED

Meghan Sahli-Wells
CHAIR of the City Council/CCUSD Liaison Committee
Culver City, California